

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * June 15, 2026 * 6:30 PM
Warren Middle School and Virtual

The Warren Township Board of Education meeting will be held in person and virtual, with Board members and Administration. The public is welcome to attend in person or virtually at <https://us02web.zoom.us/j/86195147111?pwd=HbGdcEuA19AGNHUaiCotGGorOYoSYn.1>

I. Call to Order and Statement of Presiding Officer Patricia Zohn, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided on January 6, 2026. This notice was on that date posted on the bulletin board in the Township Office and the Board of Education Administrative Office, posted on the Board of Education district website, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___Kevin Brotspies	___Laura Keller	___Ryan Valentino
___Nicole Dalton	___Richard Molfetta	___Todd Weinstein
___Bridget Granholm	___Stephen Toor	___Patricia Zohn

***NOTE: It is anticipated that the regular business portion of the meeting will begin at approximately 7 p.m.**

IV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

- material the disclosure of which constitutes an unwarranted invasion of individual privacy Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

V. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the May 11, 2025 Board Meeting.

VI. Correspondence and Information

· HIB Information

Total # of Investigations:

5

Total # of Determined Bullying Incidents:

0

· **Suspension Report**

In School:

Out of School:

4

2

· **Fire Drills**

ALT
May 19

Central
May 5

Mt. Horeb
May 21

Woodland
May 5

Middle
May 15

· **Security Drills**

ALT
May 26
Evacuate

Central
May 8
Evacuate

Mt. Horeb
May 29
Evacuate

Woodland
May 7
Evacuate

Middle
May 20
Evacuate

VII. **ANNUAL ADOPTIONS**

The Superintendent recommends that it be:

A. **Service Appointments**

RESOLVED, that the Board of Education approves the following appointments for the 2026-2027 school year:

1. The appointment of Cleary, Giacobbe, Alfieri, Jacobs, LLC (non fair and open) as Board Attorneys for the School Year 2026-2027 at the following hourly rates:
 - a) \$185 - Partner
 - b) \$100 - Law clerks and paralegals
 at an approximate total cost not to exceed \$40,000.
2. The appointment of Comegno Law Group, P.C. as special counsel for Special Education matters for the School Year 2026-2027 at the following hour rates:
 - a) \$225 - Partner
 - b) \$195 - Associate
 - c) \$100 - Paralegals
 at an approximate total cost not to exceed \$25,000.
3. The appointment of Parette Somjen Architects, LLC as the architect of record (non fair and open) for the School Year 2026-2027, at an approximate total cost not to exceed **\$60,000** with terms as specified in the contract.
4. The appointment of Christopher Heagele as Board Secretary of the Warren Township Board of Education.
5. The appointment of MaryGrace Suitovsky, Assistant Business Administrator, as Acting Board Secretary in the absence of the Board Secretary.
6. The appointment of Patricia Wilson as Treasurer of School Monies for the Warren Township Board of Education through June 30, 2027.
7. The appointment of Christopher Heagele, Business Administrator, as Acting Treasurer of School Monies for the Warren Township Board of Education in the absence of Patricia Wilson.
8. The appointment of Suplee, Clooney & Company as the auditing firm for the Warren Township Board of Education, at an annual cost of \$31,250.
9. The appointment of Dr. Ronald Frank as District Medical Inspector, at a cost of \$4,200.
10. The appointment of Molly Lange as the district's Title IX Coordinator, Anti-Bullying

- Coordinator, Homeless Liaison, 504 Officer and Surrogate Parent Coordinator.
11. The appointment of William Kimmick as the district's Affirmative Action Officer.
 12. The appointment of Melissa Smolenski as the district's Preschool Administrator.
 13. The appointment of Sean Convery as the district's Website Accessibility Coordinator.
 14. The appointment of Lance Riegler as the district's Computer Security Officer **effective July 1 through August 31, 2026. The appointment of Ken Creedon effective September 1, 2026 through June 30, 2027.**
 15. The appointment of CBIZ as the district's board and general liability insurance agent.
 16. The appointment of Centric Benefits Consulting, Inc. as the district's dental insurance broker.
 17. The appointment of Michael Pate as the district's Right to Know contact, AHERA representative, Integrated Pest Management Coordinator (IPMC), Safety and Health Designee, Indoor Air Quality Designee, Chemical Hygiene Officer, and Asbestos Management Officer.
 18. The appointment of Christopher Heagele, Business Administrator, as the district's Public Agency Compliance Officer (PACO), District Custodian of Records, and District Purchasing Agent.
 19. The appointment of MaryGrace Suitovsky, Assistant Business Administrator, as Acting Purchasing Agent in the absence of the Purchasing Agent.
 20. The appointment of Christopher Heagele, Oscar Alfaro, Carlo Palumbo, and Maria Mensinger as the district's School Safety Specialists.
 21. The appointment of Corebridge Financial, AXA/Equitable, Lincoln Investment Planning, Inc. and Primerica as 403(b), 457(b) and Roth 403(b) plan providers.
 22. The appointment of Phoenix Advisors, Bordentown, NJ as the district's Financial Advisers and Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey as bond counsel legal services provider.
 23. The appointment of AmeriFlex as the Flexible Spending Account (FSA), Dependent Care Account (DCA), and Commuter Reimbursement Account (CRA) provider. Cost is \$69.00 per participant per year for FSA and/or DCA program participation, plus \$850 per annum for FSA, DCA and COBRA program administration.
 24. Independent Educational Evaluations
RESOLVED, that the Board of Education does hereby establish the maximum reasonable and customary rates for Independent Educational Evaluations (IEE) as per Policy 2468 as follows:

Evaluation Type	Rate
Occupational Therapy	\$700
Physical Therapy	\$700
Educational	\$700
Psychological	\$700
Speech and Language	\$800
Psychiatric	\$900
Neurodevelopmental	\$1,000
Neurological	\$1,000
Assistive Technology Assessment	\$1,200

Augmentative Communication Assessment	\$1,200
Neuropsychological	\$5,000

25. Evaluation Instruments

RESOLVED, that the Board of Education readopts district evaluation systems as follows:

- Kim Marshall Principal Evaluation system as evaluation system for building administrators as well as curriculum supervisors.
- Danielson Framework for Teaching as evaluation system for the district's teaching staff.
- Commissioner Approved Highly Effective Educator Activities for highly effective teaching staff members.

26. Claims Auditor

RESOLVED, that the Board of Education approves the appointment of Chris Heagele, Business Administrator/Board Secretary, be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended; to direct prepayment of claims for Debt Service, Payroll, Fixed charges and any other claim or demand with would be in the best interests of the Board to pay promptly for the 2026-2027 school year.

B. Policies

RESOLVED, the Board of Education approves adoption of current Board Policies & Bylaws for the 2026-2027 school year.

C. Curriculum

RESOLVED, that the Board of Education approves adoption of the PK-8 curriculum guides, as aligned with NJ Student Learning Standards, for the 2026-2027 school year.

D. Textbooks

RESOLVED, that the Board of Education approves adoption of existing district textbooks for the 2026-2027 school year.

E. Finance

RESOLVED, that the Board of Education approves the following:

1. The designation of the following bank as depository for district funds for 2026-2027, dependent on ongoing certification of approval by the Governmental Unit Deposit Protection Act: Peapack-Gladstone Bank.
2. Authorization for the Board Secretary to invest school funds in accordance with the limitations of State law and Board policy.
3. Authorization for the following persons to sign checks:

Account Name	Signatory(s)
General Operating (Current) Account	Treasurer of School Monies and/or Board Secretary and/or Board President and/or Board Vice President
Salary Account	Treasurer of School Monies or Board Secretary
Payroll Deduction Account	Treasurer of School Monies or Board Secretary
Unemployment Account	Board Secretary or Superintendent
Food Service Account	Board Secretary or Superintendent
Flexible Spending Account	Board Secretary or Superintendent

Account Name	Signatory(s)
Middle School Student Activity Account	Middle School Principal and/or Middle School Dean and/or Board Secretary
Elementary School Student Activity Account	CS Principal, ALT Principal, MHS Principal, or WS Principal and Board Secretary

4. The financial records of the school district shall be maintained in accordance with Generally Accepted Accounting Principles (GAAP) and all appropriations shall be recorded using the Chart of Accounts provided by the New Jersey Department of Education.
5. Authorization for the Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property (state contract), Ed-Data, Somerset County Cooperative Pricing System, Morris County Cooperative Pricing Council (MCCPC), Educational Services Commission of New Jersey, Hunterdon County ESC Cooperative Purchasing, Union County Cooperative Purchasing System, and the New Jersey Cooperative Purchasing Alliance #CK04.
6. Authorization, in recognition of Qualified Purchasing Agent status, of a bid threshold of \$53,000 for Purchasing Agent Chris Heagele.

F. Petty Cash Accounts

RESOLVED, that the Board of Education approves the establishment of the following petty cash accounts and the individual responsible for the account for 2026-2027:

1. Superintendent's Office (Superintendent's Secretary) \$200
2. Buildings and Grounds/Transportation (Director of Operations) \$200
3. Schools (Building Principals) \$200 (each school)
4. Special Services (Director of Special Services) \$100
5. Curriculum (Assistant Superintendent) \$100

The maximum expenditure from each account for each purchase is \$25.00. The School Business Administrator will review a summary of the disbursements on a semi-annual basis.

G. Organizational Charts

RESOLVED, that the Board of Education approves the district's organizational charts for the 2026-2027 school year:

- Administrative Organizational Chart
- Certificated Staff Organizational Chart
- Non-certificated Organizational Chart
- B&G Staff Organizational Chart

H. Benefits

1. RESOLVED, that the Board of Education approves the district's participation in the Delta Dental PPO Plus Premier for the 2026-2027 school year at the following rates:
 - Single - \$53.66 per month, \$643.92 per annum
 - 2 Adult - \$107.31 per month, \$1,287.72 per annum
 - Parent/Child - \$120.70 per month, \$1,448.40 per annum
 - Family - \$174.36 per month, \$2,092.32 per annum
2. RESOLVED, that the Board of Education approves the district's participation in the School Employees Health Benefits Program and its premium schedule as published by the State of New Jersey, Department of the Treasury, Division of Pension and Benefits.

- VIII. President's Remarks – Mrs. Patricia Zohn
- IX. Superintendent's Remarks – Dr. Matthew Mingle
- X. Reports of Board Members Appointed to External Assignments
- New Jersey School Board Association Delegate Assembly
 - Stephen Toor, and Patricia Zohn - Alternate
 - Somerset County Educational Services Commission
 - Nicole Dalton and Bridget Granholm - Alternate
 - Watchung Hills Municipal Alliance Committee
 - Richard Molfetta and Ryan Valentino - Alternate
 - Warren Township Opioid Advisory Committee
 - Kevin Brotspies
 - Warren Township Mayor's Wellness Committee
 - Laura Keller
- XI. Committee Reports
- Curriculum and Technology Committee - April 27, 2026 & May 11, 2026
 - Stephen Toor - Chair, Kevin Brotspies, Todd Weinstein, Bridget Granholm - Alternate
 - Finance, Operations, and Security Committee - June 8, 2026
 - Patricia Zohn - Chair, Rich Molfetta, Ryan Valentino, Kevin Brotspies - Alternate
 - Personnel, Negotiations, and Communication Committee - May 26, 2026
 - Laura Keller - Chair, Nicole Dalton, Bridget Granholm, Todd Weinstein - Alternate
 - Planning for Growth Working Group - May 19, 2026
 - Laura Keller - Chair, Patricia Zohn, Kevin Brotspies
- XII. Presentation
- Planning for Growth Final Report & Recommendation - Dr. Matthew Mingle
- XIII. Discussion
- XIV. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

The Board of Education welcomes and encourages input from the public. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions

but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district. However, responses may be provided at the end of this session. There are times when comments and questions will require additional fact gathering before a response is provided.

XV. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on May 11, 2026.

A.2. 2026-2027 Out-of-District Tuition Contracts

RESOLVED, that the Board of Education approves the 2026-2027 Out-of-District placement list dated June 15, 2026.

A.3. Home Instruction

RESOLVED, the Board of Education approves home instruction as follows:

Student ID	Provider	Start Date	Amount
3176103305	WTBOE Teacher - \$50 per hour, up to 10 hours per week	May 08, 2026	Not to exceed \$3,000
3176103305	Rutgers University Behavioral Health Care	June 4, 2026	Not to exceed \$1,500

A.4. Studies Weekly Curriculum Text Resource

RESOLVED, that the Board of Education approves the paper-based and digital materials from Studies Weekly as a curriculum text resource for the 2026-2027 School Year.

A.5. Tuition Contracts

RESOLVED, that the Board of Education approves the following tuition contracts with the parents of:

Student	School	Dates	Monthly Revenue
ID #700119	Middle School	September 2, 2026 through June 21, 2027	\$478.10
ID #701598	Central School	September 2, 2026 through June 21, 2027	\$478.10

A.6. Learning Without Tears Curriculum Text Resource

RESOLVED, that the Board of Education approves the paper-based and digital materials from Learning Without Tears as a curriculum text resource for the 2026-2027 School Year.

A.7. Zaner-Bloser Handwriting Curriculum Text Resource
RESOLVED, that the Board of Education approves the paper-based and digital materials from Zaner-Bloser Handwriting as a curriculum text resource for the 2026-2027 School Year.

A.8. Emergency Virtual Instruction Plan
RESOLVED, that the Board of Education approves 2026-2027 Emergency Virtual Instruction Plan.

B. Finance/Operations/Transportation

B.1. Payment of Bills
RESOLVED, that the Board of Education approves the payment of bills for the period June 1, 2026 through June 15, 2026 in the amount of \$7,415,752.77.

B.2. Payment of Bills
RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, pursuant to Policy 6470, to audit pending bills and claims, to pay qualifying bills and claims within approved budget line item amounts, from June 16, 2026 through June 30, 2026, and to submit those bills to the Board of Education for approval at its meeting scheduled for July 20, 2026.

B.3. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the report of the secretary for the month of April 2026.
WHEREAS, this report shows the following balances on April 30, 2026

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$4,665,424.03		\$1,764,029.33
(10) General Current Expense		\$0.00	
(11) Current Expense		\$604,466.06	
(12) Capital Outlay		\$469,700.19	
(13) Special Schools		\$34.15	
(20) Special Revenue Fund	(\$32,879.14)	\$69,445.66	\$0.00
(30) Capital Projects Fund	\$1,618.17	(\$5,167,166.67)	\$586,804.37
(40) Debt Service Fund	\$0.00	\$0.00	\$0.00
TOTAL GOVERNMENTAL FUNDS	\$4,634,163.06	(\$4,023,520.61)	\$2,350,833.70
Wealth Mgmt - Capital Reserve	\$8,440,000.00		
Wealth Mgmt - Operating	\$3,200,000.00		
Wealth Mgmt - Capital Projects	\$7,945,101.00		
Wealth Mgmt - Debt Service	\$82,668.17		
TOTAL WEALTH MANAGEMENT	\$19,667,769.17		
(62) Food Service Account	\$278,912.12	(\$420,111.75)	\$108,603.29

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report

(appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.4. Board Secretary's and Treasurer's Report

WHEREAS, the Board of Education has received the report of the secretary for the month of May 2026.

WHEREAS, this report shows the following balances on May 31, 2026

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$6,280,436.81		\$1,764,029.33
(10) General Current Expense		\$0.00	
(11) Current Expense		\$646,445.90	
(12) Capital Outlay		\$469,700.19	
(13) Special Schools		\$34.15	
(20) Special Revenue Fund	\$113,148.86	\$115,357.39	\$0.00
(30) Capital Projects Fund	\$16,386.97	(\$5,152,104.67)	\$586,804.37
(40) Debt Service Fund	\$0.00	\$0.00	\$0.00
TOTAL GOVERNMENTAL FUNDS	\$6,409,972.64	(\$3,920,567.04)	\$2,350,833.70
Wealth Mgmt - Capital Reserve	\$8,440,000.00		
Wealth Mgmt - Operating	\$3,200,000.00		
Wealth Mgmt - Capital Projects	\$7,945,101.00		
Wealth Mgmt - Debt Service	\$82,668.17		
TOTAL WEALTH MANAGEMENT	\$19,667,769.17		
(62) Food Service Account	\$294,189.72	(\$420,111.75)	\$108,603.29

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.5. Budget Transfers for Month of April 2026

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 6422.

B.6. Budget Transfers for Month of May 2026

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 6422.

B.7. Transfer of Current Year Surplus to Capital Reserve

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of

Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Township Schools Board of Education wishes to deposit the anticipated current year surplus of up to \$2,000,000 into Capital Reserve at year end, and

WHEREAS, the Warren Township Schools Board of Education has determined that up to \$2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED that the Warren Township Schools Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

B.8. Rutgers Behavioral Health Co-op Agreement with Watchung Hills Regional High School Board of Education

RESOLVED, that the Board of Education approves an agreement with the Watchung Hills Regional High School Board of Education to participate in the Regional Rutgers Behavioral Health Co-op Agreement.

B.9. Joint Agreements between SCESC and Warren BOE

RESOLVED, that the Board of Education approves entering into the following joint agreements between Somerset County Educational Services Commission (SCESC) and the Warren Township Board of Education for the 2026-2027 School Year:

- Coordinated Transportation Services agreement, dated July 1, 2026, with an administration fee of 5.75%;
- Nonpublic School Textbook Services agreement, dated July 1, 2026, with an administrative fee of 6%;
- Nonpublic School Technology Initiative Program agreement, dated July 1, 2026, with a state-approved administrative percentage (currently set at 5%);
- Nonpublic School Nursing Services agreement, dated July 1, 2026, with an administrative fee of 6%
- Nonpublic School Security Aid Program agreement, dated July 1, 2026, with no administrative fee charged;
- Nonpublic Instructional Services Agreement for Individuals with Disabilities Education Improvement Act, dated July 1, 2026, with no administrative fee.

B.10. Vehicle Purchases

RESOLVED, that the Board of Education approves the following vehicle purchases:

Vehicle	Cost
1 - 2027 Chevrolet Type B, 24 Passenger School Bus	\$105,250*
1 -2026 Ford Super Duty F-350 Truck	\$80,216**

* Purchase from Van-Con, Inc. through ESCNJ Cooperative Bid # 25/26-35.

- B.11. **Technology Purchasing 2026-2027**
RESOLVED that the Board of Education approves the following technology purchasing:

Equipment	Cost
200 - 5th Grade Elementary School Chromebooks	\$117,964*

*Purchasing through State of NJ Purchasing Contract 23026 / M0483/24-TELE-71883.

- B.12. **Acceptance of Opioid Settlement Award - Township of Warren - Youth Mentoring and Mental Health Programs Agreement**
RESOLVED that the Board of Education accepts the opioid settlement funds from the Township of Warren in the amount of \$40,000 (2025-2026 School Year) to support the Youth Mentoring and Mental Health Program at the Middle School.

- B.13. **iReady Math and Reading Diagnostic Curriculum Purchase 2026-2027**
RESOLVED, that the Board of Education approves the purchase of paper-based and digital materials from Curriculum Associates as follows:

Equipment	Cost
Grades K to 8 - iReady Classroom (Student consumable books w/ Digital Access) and iReady Math and Reading Diagnostic and Instructional Resource Site Licenses	\$106,126

- B.14. **Shared Services Agreement - Watchung Hills Regional High School**
RESOLVED, that the Board of Education approves a shared services agreement with the Watchung Hills Regional High School to provide a Public Relations Specialist.

- B.15. **Security Purchasing 2025-2026**
RESOLVED that the Board of Education approves the following security purchasing:

Item	Cost
Woodland School Door Locks	\$174,161
Central School Door Locks	\$182,205

(Purchasing through NJ START Bid #24DPP00924.)

- B.16. **Out of District Student Transportation - ESY**
RESOLVED, that the Board of Education approves the transportation contracts for 2026-2027 Extended School Year as follows:

Host	School	Student ID #	Transportation Cost (Per Diem)
Berkeley Heights BOE	Columbia Middle School	9623171219	\$86.71
MUJC	Montgomery Academy	6633536241 and 6034829629	\$118.00

C. Personnel/Student Services

C.1. Employment for the 2025-2026 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position	Location	Degree	Step	Salary	Stipend	Total Salary	Effective Date	Tenure	Discussion
Angela Schaefer	1:1 Paraprofessional (30 Hours)	MTH	N/A	1	\$27,635	\$1,800	\$29,435	May 18, 2026, through June 30, 2026	No	New Position

C.2. Employment for the 2026-2027 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position	Location	Degree	Step	Salary	Stipend	Total Salary	Effective Date	Tenure	Discussion
Katelynn VanValkenburg	Health and Physical Education Teacher	WMS	BA	1	\$65,612	\$0	\$65,612	August 31, 2026, through June 30, 2027	Yes	New Position
Isabella Lembo	Special Education Teacher	ALT	MA	1	\$72,173	\$0	\$72,173	August 31, 2026, through June 30, 2027	Yes	Replacing Employee #3693
Hayley Wilderotter	Music Teacher	WO/ALT	BA	5	\$69,182	\$0	\$69,182	August 31, 2026, through June 30, 2027	Yes	Replacing Employee #3583
Lela Moore	Library	ALT	MA+30	3	\$80,798	\$0	\$80,798	August 31, 2026, through June 30, 2027	Yes	Replacing Employee #0508
Matthew Roga	ELA Teacher	WMS	BA	6	\$70,277	\$0	\$70,277	August 31, 2026, through June 30, 2027	Yes	Replacing Employee #1541
Rachel Tevlin	ESL Teacher	CS	BA	2	\$66,472	\$0	\$66,472	August 31, 2026, through June 30, 2027	Yes	Replacing Employee #1697
Ambar Hurtado Sevilla	Night Custodian	ALT	N/A	N/A	\$51,500	\$0	\$51,500	On or about July 6, 2026, through June 30, 2027	No	Replacing Employee #2262

Isabella Coffey	Grade K Teacher	ALT	BA	1	\$65,612	\$0	\$65,612	August 31, 2026, through June 30, 2027	Yes	Replacing Employee #3695
Olivia Pagnillo	Leave Replacement - Special Education Teacher	ALT	MA	1	\$72,173	\$0	\$72,173	August 31, 2026, through June 30, 2027	No	Replacing Employee #3218
Danielle Lader	Preschool Teacher	MTH	MA	6	\$77,305	\$0	\$77,305	August 31, 2026, through June 30, 2027	Yes	Replacing Employee #4007

- C.3. Substitutes
RESOLVED, that the Board of Education approves the following to be appointed as substitutes for the 2025-2026 school year:

Names	
Sophia Lader	Bridget Boreale
Danya McCree	Marie Huc
Syed Fabha Ali	Amy Claxton
Emma Grau	

- C.4. Long Term Substitute
RESOLVED, that the Board of Education approves the following Long Term Substitutes for 2025-2026 school year:

Name	Dates	Employee #
Elizabeth Eisinger	May 12, 2026, through June 30, 2026	#1122
Debbie Martin	August 31, 2026, through November 13, 2026	#3352

- C.5. Leave Request
RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#1122	FMLA - May 11, 2026, through June 11, 2026 (Paid) FMLA - June 12, 2026, through June 30, 2026 (Unpaid)
#2414	FMLA - February 2, 2026, through April 10, 2026 (Paid) NJFLA - April 13, 2026, through June 30, 2026 (Unpaid) (This motion supersedes the previous motion approved on February 2, 2026)
#3152	FMLA - September 10, 2026, through November 20, 2026 (Paid) NJFLA - November 23, 2026, through February 19, 2027 (Unpaid) Child Rearing Leave - February 22, 2027, through June 30, 2027 (Unpaid)
#0366	Intermittent FMLA - May 26, 2026, through August 31, 2026 (Paid)
#3683	FMLA June 5, 2026, through June 16 (AM), 2026 (Paid) FMLA - June 16 (PM), 2026 through June 30, 2026 (Unpaid) FMLA - August 31, 2026, through October 13, 2026 (Unpaid) NJFLA - October 14, 2026, through January 8, 2027 (Unpaid)

	Extended Leave - January 11, 2027, through June 30, 2027 (Unpaid) (This motion supersedes the previous motion approved on April 27, 2026)
#3719	FMLA - June 1, 2026, through June 30, 2026 (Paid) (This motion supersedes the previous motion approved on April 27, 2026)
#3754	FMLA June 5, 2026, through June 30, 2026 (Unpaid) FMLA - August 31, 2026, through September 4, 2026 (Paid) NJFLA - September 7, 2026, through November 27, 2026 (Unpaid) (This motion supersedes the previous motion approved on March 23, 2026)
#2109	FMLA - August 31, 2026, through November 2, 2026 (Paid) FMLA - November 3, 2026, through November 20, 2026 (Unpaid)
#3069	FMLA June 12, 2026 through June 30, 2026 (Paid) NJFLA - August 31, 2026, through November 20, 2026 (Unpaid) (This motion supersedes the previous motion approved on March 23, 2026)
#3352	FMLA - April 3, 2026, through June 17, 2026 (Paid) NJFLA - June 18, 2026, through June 30, 2026 (Unpaid) NJFLA - August 31, 2026, through November 13, 2026 (Unpaid) (This motion supersedes the previous motion approved on February 2, 2026)

- C.6. Home Instruction - District Teaching Staff
RESOLVED, that the Board of Education approves all district certificated teachers, certificated substitutes and paraprofessionals who have a teaching certificate, to be appointed as home instructors for the 2026-2027 school year.

- C.7. Retirement/Resignation
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/ Resignation	Dates of Service
Meghan Vertullo	Multi-Duty Paraprofessional (4 Hours)	WMS	Resignation	August 27, 2024, through June 30, 2026
Katie Cameron	Special Education Teacher	CS	Resignation	October 26, 2020, through June 30, 2026
Dana Bohler	Preschool Teacher	MTH	Resignation	August 26, 2025, through June 30, 2026
Lance Riegler	IT Director	WMS	Retirement	October 9, 1996, through August 31, 2026
Kevin Potter	Skilled Maintenance	District	Retirement	June 1, 1996, through September 30, 2026
Celeste Massa	Multi-Duty Paraprofessional	WMS	Resignation	August 31, 2021, through June 19, 2026

- C.8. Transfer/Change in Assignment
RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	Effective Date	From	To	Base Salary	Stipend	Total Salary
Heather Coon	August 31, 2026, through June 30, 2027	1:1 Paraprofessional (32.5 Hours) CS	Multi-Duty Paraprofessional (30 Hours) ALT	\$28,680	\$0	\$28,680
Linda Hatcher	August 31, 2026, through June 30, 2027	1:1 Paraprofessional (32.5 Hours) MTH	Classroom Paraprofessional (30 Hours) MTH	\$33,475	\$0	\$33,475
Dawn Gauvin	August 31, 2026, through June 30, 2027	Special Education Teacher MTH	Special Education Teacher CS	\$94,707	\$0	\$94,707
Kenneth Creedon	September 1, 2026 through June 30, 2027	Network Administrator (District)	IT Director (District)	\$146,000	\$0	\$146,000
Danielle Lader	August 31, 2026 through June 30, 2027	Leave Replacement - Special Education Teacher MTH	Preschool Teacher MTH	\$76,100	\$0	\$76,100

- C.9. New Staff Induction Program (NSIP) Support Coaches
RESOLVED, that the Board of Education approves the following staff for NSIP Presentations, as per the WTEA negotiated agreement, at a rate of \$50 per hour, at a total cost not to exceed \$1500.00:

Names	
Kristen Stoyanov	Lyndsay Carroll
Cynthia Cassidy	Francesca Frosoni
Patricia Iannacone	

- C.10. Summer Fun Bus Monitor Hourly Rate and Staff
RESOLVED, that the Board of Education approves the summer fun bus monitor hourly rate at \$20.60 for the Summer 2026 and staff members:

Names
Latrice Fairley
Sara Diwane

- C.11. Summer Fun 2026 Staff Pay Rates
RESOLVED, that the Board of Education approves the 2025 Summer Fun hourly rates as follows:

Position	Hourly Amount
Fully Certified Teacher, Guidance Counselor, Nurse, Substitute Nurse	\$50.00
Teacher (Sub Cert Only, 30+ Credits)	\$40.00
Speech Teacher and Occupational Therapist	\$76.92

Substitute Teacher	\$20.60
Classroom Paraprofessional	\$24.61
Multi-duty Paraprofessional	\$20.60
Other Adult (18+) Assistants	\$19.37
High School Assistants (Under 18)	\$15.23

C.12. Increment Withholding - Employee #2225

WHEREAS, the Superintendent has recommended that the Warren Township Board of Education withhold the employment and adjustment increments of Employee #2225 for the 2026-2027 school year; and

WHEREAS, the Board has considered the Superintendent's recommendation together with the entire record; and

WHEREAS, the Board has determined that the Superintendent's recommendation to the Board that the Employee's employment and adjustment increments be withheld for the 2026-2027 school year is amply supported by the record as a whole; and

RESOLVED that the Board hereby requests that the Board Secretary/Business Administrator provide the Employee with written notice that his/her employment and adjustment increments for the 2026-2027 school year are being withheld, together with the reasons therefore, within 10 days of the date of this Resolution, pursuant to *N.J.S.A. 18A:29-14*.

C.13. Increment Withholding - Employee #1481

WHEREAS, the Superintendent has recommended that the Warren Township Board of Education withhold the employment and adjustment increments of Employee #1481 for the 2026-2027 school year; and

WHEREAS, the Board has considered the Superintendent's recommendation together with the entire record; and

WHEREAS, the Board has determined that the Superintendent's recommendation to the Board that the Employee's employment and adjustment increments be withheld for the 2026-2027 school year is amply supported by the record as a whole; and

RESOLVED that the Board hereby requests that the Board Secretary/Business Administrator provide the Employee with written notice that his/her employment and adjustment increments for the 2026-2027 school year are being withheld, together with the reasons therefore, within 10 days of the date of this Resolution, pursuant to *N.J.S.A. 18A:29-14*.

C.14. Approval of 2026 Advanced Math Summer Bridge Program

RESOLVED, that the Board of Education approves the appointment of the following staff member, to be paid at the contractual rate of \$50 per hour. Total cost not to exceed \$2,500.

Name
Justina Thomson

C.15. Approval to Create Positions

RESOLVED, that the Board of Education hereby approves the creation of the following positions for 2026-2027 school year:

Location	Position	Full-Time Equivalent
CS	Special Education Teacher	1.0

C.16. Approval to Abolish Positions

RESOLVED, that the Board of Education hereby approves the abolishment of the following positions for 2026-2027 school year:

Location	Position	Full-Time Equivalent
MTH	Special Education Teacher	1.0

C.17. Summer 2026 Curriculum Projects

RESOLVED, that the Board of Education approves the following staff for the Summer 2026 curriculum projects, as per the WTEA negotiated agreement, at a rate of \$50 per hour, at a cost not to exceed \$30,000:

Names		
Beth Alcaraz	Alexis Fabiano	Catherine Murphy
Lynn Alger	Francesca Frosoni	Mary Kate Myers
Jill Andrews	Eliana Glassman	Kathryn O'Brien Speckin
Kelly Backus	MaryBeth Greco	Ashley Papcun
Donna Bardy	Patricia Iannacone	Alyssa Pech
Richard Bardy	Haley Isabella	Cheryl Plager
Alice Beals	Julie Jagiello	Sandra Rama
Erica Bell	Amy Jensen	Noralys Rebimbas
Kelly Blessing-Maire	Mary Johnstone	Kathleen Reynolds
Gianna Bonfiglio	Philip Jones	Jennifer Ronkiewicz
Katherine Boraski	Sara Kolesar	Heather Saum
Nancy Braunstein	Catherine Lazas	Sarah Scalea
Christine Burkhardt	Stacey Lederman-Kroll	Michele Scott
Lyndsay Carroll	Tara Lento	Kelsey Sheeley
Cynthia Cassidy	Joan Lolacono	Kristen Stoyanov
Ann Marie Christou	Lisa Lukko	Lauren Systo
Julie Costa	Joseph Majorczack	Juliette Tedesco
Jessica Decelle	Christina Mancino	Joan Toth
Emily DelSordo	Marissa Marton-Sarao	Brielle Tuozzo

Deanna Deroner	Alexandra McWilliams	Sean Ulichny
Jamie Einiger	Sarah Medina	Joel VanTine
Danielle Exter	Martha Mendez	Claire Vivencio
Lynne Douglas	Jessica Mironski	LeeAnn Wertheim
Katherine Feoli	Linnea Middleton	Michele Wolkun

- C.18. Peer Mediation Program Stipend
RESOLVED, that the Board of Education approves the 2025-2026 payments of \$750 each to Jaclyn Cohen and Jenna Rotella as Coordinators of the Peer Mediation program at the Middle School. These funds are paid from a grant award from the Warren Township Youth Services Commission.

- C.19. Clubs/After School Activities
RESOLVED, that the Board of Education approves the following 2025-2026 after school club and instructor at the negotiated stipend rate.

Name	Club	School	Cost
Christine Cirrotti	E2-Enrichment - Fall and Winter	MS	\$1,470
	E-2-Enrichment - Winter and Spring	MS	\$1,470

- C.20. 2026/2027 Substitute Position Rates
RESOLVED, that the Board of Education approves the following pay rates for substitute positions for the 2026/2027 school year.

Position	Hourly Amount
Substitute Bus Monitor	\$17.12
Substitute Bus Driver	\$23.42
Substitute Maintenance Staff	\$22.90

- C.21. Central School Guidance Staff Additional Hours Summer 2026
RESOLVED, that the Board of Education approves the following Central School staff to work extra days this summer to support transition to the new principal, at the employee's per diem rate, as noted below:

Name	Position	Amount
Alyssa Pech	Guidance Counselor (2 days by August 28, 2026)	Not to exceed \$950

- C.22. Sidebar Agreement
RESOLVED, that the Board of Education approves the sidebar agreement between the Warren Township Board of Education and the Warren Township Education Association regarding wording of employment contracts..

- C.23. September 2026 Inservice Facilitators
RESOLVED, that the Board of Education approves the following staff for their

participation in the September 1st Inservice as Course Facilitators at the WTEA contractual rate for prep per employee, for a total cost not to exceed \$1,800.

Names		
Patricia Iannacone	Lyndsay Carroll	Thea Moore
Michelle Barbagallo	Alison Hales	Sarah McCarthy
Francesca Frosoni	Kristen Stoyanov	

- C.24. Termination
RESOLVED, that the Board of Education terminates the 2026-2027 employment contract for Employee #3963, effective July 4, 2026.

- C.25. Employment Rescission
RESOLVED, that the Board of Education rescinds the appointment of the following as Summer Employees for Warren Township Schools effective June 15, 2026.

Name	Position
Joan Toth	ESY Teacher
Natalia Alvarez	Paraprofessional
Mark Munoz	Paraprofessional
Alison Fernandes	Paraprofessional
Kaleigh Gartner	Volunteer

- C.26. Appointment of Additional Summer Fun 2026 Staff
RESOLVED, that the Board of Education approves the list of additional Summer Fun 2026 staff, dated June 9, 2026.

- C.27. Warren Middle School Staff Extra Duty Payment - 2025-2026 School Year
RESOLVED, that the Board of Education approves extra duty pay for the following Warren Middle School staff, as noted below:

Name	Position	Amount
Bernadette Danner	Spanish Teacher	\$50/hour Not to exceed \$2,500

D. Policy

- D.1. Policies – First Reading
RESOLVED, that the Board of Education approves the first reading of the following policies:

Number	Name	New/Revision	Source of Changes
P0162	Notice of Board Meetings	Revised	SEA
P0162.01	Legal Notices	New	SEA
P1643	Family Leave	Revised	SEA
P2200	Curriculum	Revised	SEA
P2260	Equity in School and Classroom Practices	Revised	SEA
P2411	Career Education and Academic Counseling	Revised	SEA
P5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised	SEA
P6112	Reimbursement of Federal and Other Grant Expenditures	Revised	SEA
P6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures	Revised	SEA
P6311	Contracts for Goods or Services Funded by Federal Grants	Revised	SEA
P8561	Procurement Procedures for School Nutritional Programs	Revised	SEA

D.2. Regulations – First Reading

RESOLVED, that the Board of Education approves the first reading of the following regulation:

Number	Name	New/Revision	Source of Changes
R6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs	Revised	SEA

XVI. Unfinished Business

XVII. New Business

XVIII. Public Commentary (any topic)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

The Board of Education welcomes and encourages input from the public. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district. However, responses may be provided at the end of this session. There are times when comments and questions will require additional fact gathering before a response is provided.

XIX. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

- specific prospective or current employees unless all who could be adversely affected request an open session

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 60 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XX. Adjourn

District Mission Statement

"The mission of the Warren Township School District is to provide, through a safe, nurturing yet challenging environment, all students with an outstanding education that engages students and fosters academic excellence, healthy social and emotional development, and a lifelong passion for learning."

2025-2030 Strategic Plan Goals

1. Student Learning
 - 1.1 Elevate Academic Rigor and Engagement
 - 1.2 Personalize Learning and Provide Comprehensive Support for All Learners
2. Student and Staff Well-Being
 - 2.1 Foster a Safe, Supportive, and Inclusive School Climate
 - 2.2 Strengthen Mental Health and Wellness Supports
3. Planning for Growth
 - 3.1 Plan for Enrollment Growth and Space Needs

2025-2026 Board Goal

1. Each Board member will participate in at least one community outreach activity during the 2025-2026 school year to strengthen two-way communication with the broader community.